

Download Write A Letter To Your Principal Asking For 5 Days Leave

The principal school's name sub:application for five days leave Date:21/3/18 Sir, With due respect I want to say the I am a student of class ____ of your school.I am suffering from fever and doctor has suggested to take rest for five days.So I request you to give me 5 days leave.I will be very thankful to you. Thanking you, Your's sincerely NameHow do you write a letter to principal of your college requesting him to grant you leave for five days in college? First of all there are no "principals" of colleges and you are no longer a child ...To the principal, Dear sir, Most Respectfully i beg to say that i am suffering from viral fever so i am unable to attend the class for five days. please grant me the leave of five days.this is humble request to u your obedient xyzA letter written to the principal of a school should be formal, precise and in proper grammar. This is to ensure the mode of address is clear and gets the attention of the principal. There are guidelines to follow to ensure that your letter takes the right format., Write A Letter To Your Principal Asking For 5 Days Leave.

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