

Download Legal Demand Letters

The demand letter opens a discussion between you and your opponent by explaining: your side of the story; the amount you've incurred in bills, and; the total amount in settlement you're requesting. After you send your demand letter, if your efforts to resolve the dispute fail and you decide not to mediate, filing a complaint in small claims court can resolve the matter. Demand Letter Benefits Writing a Great Demand Letter 101 Be respectful and polite. Make your letter appear professional. Know your audience. Keep it short but sweet. Start by recounting the history of your dispute. Include facts and legal contentions. Recite your damages. Clarify that your investigation is ongoing. ...How to Write a Demand Letter. 1. Review the history of the dispute. At first this may seem a bit odd -- after all, your opponent knows the story -- but remember: If you end up in court, the letter can usually be presented to the judge, who doesn't know the facts of your dispute. 2. Be polite. You catch more flies with honey than by hitting them over the head with a mallet. A demand letter, or letter of demand (of payment), is a letter stating a legal claim (usually drafted by a lawyer) which makes a demand for restitution or performance of some obligation, owing to the recipients' alleged breach of contract, or for a legal wrong. Although demand letters are not legally required they are frequently used, especially in contract law, tort law, and commercial law cases. For example, if one anticipates a breach, it is advantageous to send a demand letter asserting ..., Legal Demand Letters.

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